

EXHIBITOR PROSPECTUS

**NEWEA 2019
SPRING
MEETING**

**WATER'S
WORTH IT
INSPIRING
THE
WATER
REVOLUTION**



June 2–5

**Wentworth by the Sea
New Castle, New Hampshire**



NEWEA
WORKING FOR WATER QUALITY

NEWEA SPRING MEETING & EXHIBIT

JUNE 2-5, 2019 - Wentworth By The Sea, New Castle, NH



Dear Exhibitor:

We invite you to join New England Water Environment Association (NEWEA) for the Annual Spring Meeting & Exhibit in New Castle, New Hampshire.

This meeting will bring together water quality professionals to exchange ideas and information in a relaxed setting. It typically attracts about 200 attendees such as professional engineers, licensed operators, consulting engineers, public officials, educators, students and other professionals in the water environment industry.

The exhibit area will allow for the display of the latest products and services for the industry and will provide you with an opportunity to attract new prospects, introduce new products and give product demonstrations to buyers in the field. It will also provide a forum to meet new professionals in the industry as well as maintain contact with past and present industry friends.

Please contact the NEWEA office at 781-939-0908 with questions. We look forward to seeing you in June!

EXHIBIT OVERVIEW

A two-day exhibit will be held on June 3 and June 4 in the foyer area at the Wentworth By The Sea Hotel in New Castle, NH. Exhibit table tops may be purchased for \$600.00 and will include one (1) registration. Table top displays may be chosen by the exhibitor during set-up. Register early to guarantee your space. The exhibit deadline is May 17, 2019.

TABLE TOP DISPLAY EQUIPMENT AND SERVICE INFORMATION

Each table top display area rented will include the following:

- One 6-foot by 2-1/2 foot draped table
- One attendee registration, which includes Monday breakfast, Monday Reception, Tuesday buffet lunch, Tuesday Dinner and all breaks. Badges required for admittance.
- The exhibit area is carpeted.

EXHIBIT HALL EVENTS

Sunday, June 2

- Exhibitor Set-Up: 2:00 - 4:00 PM

Monday, June 3

- Exhibitor Set-Up: 7:00 - 8:00 AM (set-up resumes 9:15 AM)
- Breakfast and Opening Session: 8:00 - 9:00 AM
- Coffee Break: 10:45 - 11:15 AM
- Welcome Reception: 6:00 - 7:30 PM

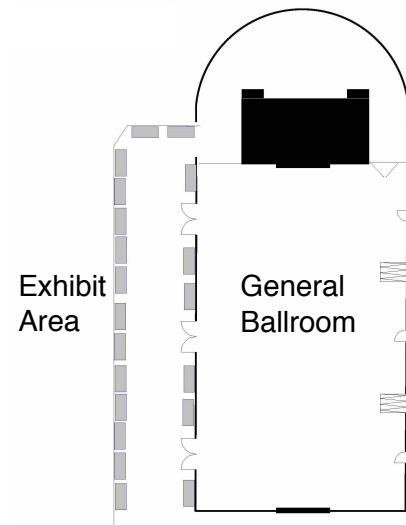
Tuesday, June 4

- Operations Challenge Event: 9:00 AM - 4:00 PM. Awards ceremony: 4:00 PM.
- Coffee Breaks: 10:00 - 10:30 AM and 2:30 - 3:00 PM
- Lunch Buffet: 11:30 AM - 1:30 PM
- Exhibitor Breakdown: 5:15 PM. All exhibits must be removed by 6:30 PM. Material not removed by this time will be removed and put in storage at the Exhibitor's expense. There is no space available for storage of empty cartons/crates.

ACCOMMODATIONS

Reservations may be made by calling the Wentworth By The Sea, 588 Wentworth Road, New Castle, NH 03854 at 866-384-0709 or [online](#). Single or Double rooms start at \$215+/. All Room rates are subject to state and local taxes.

To receive the group rate, reserve prior to May 12th. Group rates are on a space and date availability basis.



All measurements shown on the floor plan are as accurate as possible. NEWEA reserves the right to make such modifications and changes in booth assignments as may be necessary to meet the needs of NEWEA, exhibitors and the attendees.

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EXHIBIT TERMS

LOCATION OF EXHIBITS

The NEWEA Spring Meeting and Exhibition will be held at Wentworth By The Sea, 588 Wentworth Road, New Castle, NH 03854. Table top displays will be located around the perimeter of the foyer in front of the ballroom (refer to exhibit floor plan). NEWEA reserves the right to make such modifications and changes in table top display assignments as may be necessary to adjust the floor plan at any time to meet the needs of the exhibitors and registrants. Table tops displays may be chosen by the exhibitor during set-up.

TABLE TOP DISPLAY EQUIPMENT AND SERVICE INFORMATION

Each table top display area rented will include: a 6-foot by 2-1/2 foot draped table, two chairs, and one (1) event registration, which includes all breaks and lunch. Badges will be required for admittance. Exhibitors will be responsible for any extension cords or power strips needed.

EXHIBIT SET UP & BREAKDOWN

Exhibitors may install on Sunday, June 2 between 2:00 - 4:00 PM or Monday, June 3 between 7:00 - 8:00 AM. Displays must be installed by 8:00 AM on Monday, June 3, 2019. Companies that are not set up prior to 8:00 AM will be allowed to set up **AFTER** the conclusion of the opening session and breakfast (9:15 AM). Dismantling may not begin before 5:15 PM on Tuesday, June 4, 2019. All exhibits must be removed from the Exhibit area by 6:30 PM on Tuesday, June 4, 2019. Material not removed by this time will be removed and put in storage at the Exhibitor's expense. There is no space available for storage of empty cartons, crates, etc.

EXHIBIT HOURS

The exhibition will be held on Monday, June 3, 2019 and Tuesday, June 4, 2019 at Wentworth By The Sea in accordance to the program hours.

EXHIBIT FACILITY

The Exhibitor assumes responsibility and liability for losses, damages and claims arising out of injury or damage to the Exhibitors' displays, equipment and other property brought upon the premises of the Wentworth By The Sea. The Exhibitor shall indemnify and hold harmless the Wentworth By The Sea and NEWEA and their agents, servants and employees from any and all such losses, damages and claims. There is not another agreement or warranty between the Exhibitor and NEWEA except as set forth in this document. The rights of NEWEA under this contract shall not be deemed waived except as specifically stated in writing and signed by an authorized officer of NEWEA.

SECURITY AND INSURANCE

NEWEA will have personnel at the conference registration area during hours when the exhibit area is open (June 3, 2019 from 7:30 AM - 7:30 PM and Tuesday, June 4, 2019 from 8:00 AM - 5:00 PM). The Exhibitor is solely and fully responsible for its own exhibit material and should insure its exhibit against loss or damage from any causes whatsoever. All property of the Exhibitor is understood to remain in its care, custody, and control in transit to or from or within the confines of the facility.

CARE OF BUILDING AND EQUIPMENT

Exhibitors, or Agents, must not injure or deface the walls or floors of the building, the tables, or the equipment of the booths. When such damage appears, the Exhibitor is liable to the owner of the property so damaged. All materials used in exhibits must be flameproof. Combustible material or explosives are not permitted in the exhibit hall. All electrical wiring included in the display must conform to electrical code safety rules and all applicable fire laws, electrical codes and other laws, which are in effect at the exhibit hall. The Exhibitor shall also comply with all reasonable requests of officials of the Wentworth By The Sea with respect to installation, conduct and disassembly of its exhibit.

CANCELLATION OF EVENT

In the event that it is necessary to cancel a portion of or all of the meeting and/or the exhibits, due to any cause beyond the direct control of NEWEA including, but not limited to damage to or destruction of the convention and exhibit building, labor strikes, adverse weather conditions, the Exhibitor shall be reimbursed only for actual direct costs not incurred by NEWEA.

CANCELLATION OF REGISTRATION

In the event that an Exhibitor desires to cancel a reservation, NEWEA must receive a request for cancellation in writing and a refund will only be granted if NEWEA is able to fill the reserved table top with a replacement Exhibitor. **Cancellations must be received in writing by Friday, May 17, 2019.**

SPONSORSHIP OPPORTUNITIES*

Sponsorships enhance your company's visibility and create greater awareness for your brand, products and/or services in the minds of the attendees. Sponsors will be listed in the final program agenda and recognized as a sponsor during the event. Visit <https://www.newea.org/participate/sponsorship-advertising-program/>

*This opportunity is for those not already participating in the annual sponsorship program.

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EXHIBIT SPACE REGISTRATION FORM & CONTRACT



_____	_____
Company Name	Onsite Representative's name
_____	_____
Address	Telephone
_____	_____
City, State, Zip	Email

TABLE TOP DISPLAY - Table top displays will be located around the perimeter of the foyer area outside the main ballroom and are based upon availability and on a first-come, first-served basis. Table tops will not be preassigned, rather exhibitors will be able to choose their location during set-up. Please note that the Association reserves the right to reassign space to meet the needs of the Association, attendees and exhibits.

COST/PAYMENT INFORMATION - Registration Deadline – Friday, May 17, 2017

Table top Display - includes one (1) registration _____ @ \$600.00 = \$ _____

Electricity _____ @ \$25.00 = \$ _____

Additional Exhibit Registration - **Full Mtg** _____ @ \$380.00 = \$ _____

Provide name: _____

Additional Exhibit Registration - **Day** _____ @ \$195.00 = \$ _____

Provide name: _____ Monday or Tuesday

Provide name: _____ Monday or Tuesday

Total \$ _____

METHOD OF PAYMENT

Check Enclosed Check # _____ \$ _____

Master Card/Visa/AMEX/Discover Amount to be charged \$ _____

_____	_____	_____	_____
Credit Card #	Exp. Date	Security Code	Authorized Signature

SIGNED: The exhibitor agrees to abide by all terms, conditions and regulations set forth in the "Exhibit Terms" (previous page). In the event that an exhibitor desires to cancel a reservation, a refund will only be granted if NEWEA is able to fill the reserved table top with a replacement Exhibitor. Cancellations must be submitted in writing by Friday, May 17, 2019.

Signature _____ Date _____

Return registration form and payment to:
New England Water Environment Association (NEWEA)
10 Tower Office Park, Suite 601, Woburn, MA 01801
Phone: 781-939-0908 / Fax: 781-939-0907 / [Register online](#)